

Application for EXEMPTION from/REIMBURSEMENT of the payment of the Education Council practising certificate fee:

PLEASE PICK ONE

We affirm that:

Applicant Name _____

Applicant Registration Number _____

Applicant MoE Number _____

Who is/will be employed at _____

In the position of _____

Is exempt from payment of, or is eligible for reimbursement of, the practising certificate fee because (**PICK ONE**):

<input type="checkbox"/>	s/he is employed under the collective agreement, or an individual agreement based on the collective agreement chosen above and is applying/has paid for a practising certificate
<input type="checkbox"/>	s/he has accepted a position beginning on [DATE] _____ and will then be covered by the collective agreement, or individual agreement based on the collective agreement chosen above and is applying/has paid for a practising certificate

NB: If the claim for exemption/reimbursement is for a Principal, must be current BoT Chair or Commissioner as authoriser

If the claim for exemption/reimbursement is for a Teacher, must be current Principal or Acting Principal as authoriser

Authoriser's Name _____ Position _____

Signed _____ Date _____

IF YOU HAVE ALREADY PAID AND ARE CLAIMING A REIMBURSEMENT PLEASE INCLUDE BANKING DETAILS

Account Name _____

Account Number - - -

OFFICE USE ONLY	Amount Refunded	\$	
Reviewed/Approved By		Date	
Actioned By		Date	

NOTE: The responsibility for paying any late fee lies with the applicant who shall pay the late fee directly to the Education Council. For the purposes of exemption from the fee, this form must accompany the completed application form available from the Education Council website at <http://www.educationcouncil.org.nz/forms>. The Ministry of Education reserves the right to recover any debt where the above exemption/reimbursement is claimed in error.